



Swim BC Director Commitment Letter

1. I, **<insert full name>** _____, recognizing the important responsibility I have committed to as a member of the Board of Directors of **Swim B.C.**, hereby pledge to carry out in a trustworthy and diligent manner the duties and obligations associated with that role.
2. **My role:** I acknowledge that my primary roles as a board director are:
 - a. to contribute to defining the organization's vision, mission, and strategy, governing the implementation of the strategic plan, and providing sound oversight to operations; and
 - b. to contribute to, and support, the work of the Board and to carry out the functions of a board director as stated in the Constitution, Bylaws, and other governance documents.
 - c. My role as a board member will focus on the development of policies that govern the implementation of the organization's strategic and operational plans. This role is separate and distinct from the role of the Executive Director, who determines the approach and is responsible for the implementation.
3. **My commitment:** I will exercise the duties and responsibility of as a board director with honesty, integrity, respect, and care.
4. **My pledge:** I pledge, to the best of my knowledge and ability, as follows:
 - a. To establish as a high priority my attendance at all meetings of the board.
 - b. To be prepared to discuss the issues and business addressed at scheduled meetings, having read the agenda and all background material relevant to the topics at-hand.
 - c. To maintain the confidentiality of what is said or seen at board meetings.
 - d. To work with and respect the opinions of my peers who serve on this board.
 - e. To always act for the good of the whole of Swim B.C.
 - f. To always represent the organization in a positive and supportive manner.
 - g. To observe meeting procedures and display courteous conduct at all board meetings.
 - h. To refrain from intruding on administrative issues that are the responsibility of management, except to monitor the results and organizational performance, and to prohibit methods and organizational practices that conflict with board policy.
 - i. To avoid conflicts of interest between my position as a board member and positions held with other organizations or my personal life (or within the same organization). If such a conflict does arise, I will declare that conflict before the board and refrain from voting on matters in which I have a conflict.
 - j. To support in a positive manner all actions taken by the board even when I am in a minority position on such actions.
 - k. To participate openly and honestly in reviews of board performance and my performance as an individual director.
 - l. To participate in development opportunities that may be provided to augment my skills as a Board member and the efficacy of the board.
 - m. To support the organization's alignment with best practice in sport (e.g., Responsible Coaching Movement Pledge, Safe Sport declarations, etc.) and behave in a way that reflects the organization's commitment.



5. If, for any reason, I find myself unable to carry out the above duties to the best of my ability, I will first consult with the board to work to a different standard and, if I cannot achieve this, I will agree to resign my position as a board member.

X _____
Signature of newly appointed director

Date: <YYYY-MM-DD>

X _____
Signature of President / Chair

Date: <YYYY-MM-DD>