Swim BC 51st Annual General Meeting
DRAFT Minutes

1:30 PM, Saturday, October 4, 2025
Sheraton Vancouver Airport Hotel
Richmond, BC

1. Call to Order

- The 51st Annual General Meeting of Swim BC was called to order by President Jeannie Lo.
- Swim BC Board of Directors present: Jeannie Lo (President), John Lawrence (Secretary), Brian Horan (Director), Sheila Nelson (Director), Kristi McIntosh (Director), Gareth Saunders (Director).
- Opening remarks read by the President.
- Land territory acknowledgement read by the President.

2. Reading of Notice

TAKE NOTICE that the Annual General Meeting of Swim BC is to take place at 1:30 p.m. PST on Saturday, October 4th, 2025 for the following purposes:

- To receive and, if thought fit, to adopt the minutes of the 50th Annual General Meeting held virtually via Zoom on Thursday, October 10th, 2024.
- To present the Reports of the President and the Executive Director
- To present the audited Financial Statements of Swim BC for the fiscal year ended on Mar 31, 2025
- To present the reports of the Policy and Governance Committee, Human Resources Committee, Nominations Committee, and the Safe Sport Committee.
- To elect or confirm by acclamation Directors for two vacancies as per the Swim BC Bylaws
- To appoint the Swim BC auditors for the fiscal year 2025-26.
- To transact such other business that may **<u>properly</u>** be brought before the meeting or any adjournment thereof.

3. Acceptance of Credentials

The roll of registered Class A Members (clubs), Class B Members (Special Interest Associations), and Class C Members (Registered Coaches) (eligible voters) was read by the Secretary.

The President declared a quorum with twenty-nine (29) voting delegates present.

4. Appointment of Scrutineers

As per Swim BC's bylaws section 5.09 (i), the chair appointed two scrutineers; Melissa Webster and Jamie Dahlman.

5. **Approval of the Minutes of the previous AGM held October 10, 2024**

Motion: Be it resolved that the Minutes of the 2024 Swim BC AGM be accepted as circulated and posted.

Moved: Surrey Knights Second: Pacific Sea Wolves Carried unanimously

6. **Presentation of the President's Report**
   - As submitted and published in the Swim BC Annual Report

7. **Presentation of the Executive Director's Report**
   - As submitted and published in the Swim BC Annual Report

Discussion

Pacific Coast Swimming noted that in previous years the annual report included statistics for registration across all clubs in BC over the previous 5 years. It was agreed to include this again in future annual reports.

There was some discussion of the REMS system and an update on the efforts being made to fix ongoing issues with the software.

8. **Presentation of the Financial Statements**
   - As submitted and published in the Swim BC Annual Report
   - Presented by the Sheila Nelson, Chair of the Finance Committee.

Motion: To accept the 2024-25 Financial Satements as presented.

Moved: Kelowna Aquajets Second: Olympians Swimming Carried Unanimously

Discussion

Surrey Knights asked for clarity on how the success of the LA 28 program will be evaluated, and what metrics will be used to do so. There was some discussion of the level of expenditures for the program, the application procedures, and the ratio of funding versus the total cost of a funded activity. Directors requested that members share ideas on how to expand access and/or eligibility to the program so that it provides the intended benefits to the membership.

There was some discussion of the costs for legal support related to mediation and resolution of complaints. It was noted that budgeting for these expenses is difficult as it is difficult to anticipate what might come forward in a given year. It was also noted that a new initiative is coming from government, Safeguarding BC, which will provide direct support to offset these costs in the future.

9. **Presentation of Committee reports**
   - Policy and Governance Committee – presented by Committee Chair, John Lawrence
   - HR Committee – presented by John Lawrence on behalf of Committee Chair, Barb Ferreira
   - Nominations Committee – presented by Committee Chair, Kristi McIntosh
   - Safe Sport Committee - presented by Committee Chair, Brian Horan

10. Motions / Special Resolutions

- The Board has determined that there are no Special Resolutions required at this time

11. Members Proposals

- The Board has not received any Member Proposals

12. Appointment of Auditor

Motion: Be it resolved that the membership of Swim BC appoint BakerTilly as the Society's auditor for the 2025/26 fiscal year.

Moved: CDSC   Second: VPSC   Carried unanimously

13. Election of Directors

- The Chair declared that five (5) eligible candidates were nominated and presented to the Nominations Committee for two (2) vacant positions on the board.
- Delegates voted via electronic media with the Simply Voting platform.
- The Chair announced the results of the election with two candidates elected; Barb Ferreira and John Lawrence.
- The Chair congratulated those elected and thanked all nominees for putting their names forward.

14. Adjournment

Motion: Be it resolved that the 51st Annual General Meeting of Swim BC be adjourned.

Moved: Kelowna Aquajets   Second: VPSC   Carried unanimously