



STARTER ASSESSMENT PROCESS

Instructions

The attached form is meant to be used as part of the formal Starter assessment process. This assessment process typically begins when one is seeking certification as a Level II official but continues when officials are being evaluated for Levels III, IV or V certification in British Columbia. However, this form is also intended to be used as a guide to development as well as post-meet review/assessment by Starters and their mentors. Developing Starters should feel free to make use of the form for assistance when attending meets and to use it as a basis for self-evaluation or discussion with mentors or competition coordinators who they may be working with at a given meet.

Level I, II, or III officials: Those seeking evaluation at the Starter position should present the attached form to the Referee (Session or Meet Referee) for the meet in which they are being evaluated. This should be done before the beginning of the session(s) in which they wish to be evaluated. For those seeking certification, this should be accompanied by a copy of their Officials Certification Card. Once the evaluation has been completed, the results should be reviewed with the Starter and signed copies of the assessment and/or certification card given to the candidate.

Level IV officials: Formal evaluation at the Starter position is not required of officials seeking certification as a Level IV swim official. However, candidates are strongly encouraged to pursue ongoing evaluation.

Level V officials: In order to be certified as a Level V Master official in British Columbia, in addition to other requirements, an official must:

1. Complete a minimum of one year of active service as a Level IV official;
2. Obtain the approval of the provincial OAC (through the ROD) to be evaluated for Level V. (RODs must inform the OAC of Level IV officials to be evaluated for Level V. Deadlines for informing the OAC are: Dec 31st for evaluation at SC AA or AAA Championships; and April 30th for evaluation at LC AA or AAA Championships.); and
3. Obtain two successful evaluations as a Referee, or once as Referee and once as Starter, by two Level V officials. Mentors cannot be evaluators and normally, at least one evaluator will be from a different region than the official being evaluated. Evaluators are to be appointed and/or approved by the OAC.

The attached form is to be used as part of the formal assessment process for those being evaluated for Level V certification in BC. Those who are being evaluated may go to the Swim BC officials' website and review the evaluation form prior to the meet at which they are being evaluated. Once the evaluation has been completed, the results will be reviewed with the evaluator(s) and signed copies of the assessment given to the candidate and the OAC (through the ROD) at the end of the meet.



STARTER ASSESSMENT PROCESS

Name of Official: _____

Name of Meet: _____

Current Certification Level: _____

Current Date: _____

Date Certification Obtained: _____

Location of Meet: _____

Club and Region: _____

Details of Meet:

- Prelims or Finals (can be both)
Timed finals
Short Course or Long Course

- Mentor Session or Evaluation Session
Single-ended or Double-ended
Manual or Electronic Timing System
Length of session _____

SECTION 1: PRE-MEET

- | | |
|---|---|
| <input type="checkbox"/> Arrived on time | <input type="checkbox"/> Tested starting equipment during warm-up |
| <input type="checkbox"/> Professional appearance and demeanor | <input type="checkbox"/> Checked start procedures with Referee & timing booth |
| <input type="checkbox"/> Checked in with Officials Chair | <input type="checkbox"/> Discussed false start and DQ procedures with Referee |
| <input type="checkbox"/> Attended Referee/Starter briefings | <input type="checkbox"/> Discussed procedures for recording order of finish (sweeps) with Referee |
| <input type="checkbox"/> Checked Starter podium and position | |
| <input type="checkbox"/> Checked false start rope/release | |

SECTION 2: DECK EVALUATION

- Assumed appropriate position on deck during the start (able to observe Referee and swimmers)
- Regularly checked for interference at the start (e.g., camera flashes, noise, etc.)
- Communicated confidence as a Starter
- Used a clear, calm, and appropriately loud voice for the start
- Consistently used proper starting command (i.e., "Take your marks")
- Established good cadence, timing and rhythm during each start
- Was in control of every start and ensured fair starts were achieved
- Was able to execute starting procedures properly for para-swimmers
- Used commands (e.g., "Stand Down" or "Clear the Pool") appropriately
- Handled false starts appropriately (i.e., no recall signal unless unfair start or as called by Referee)
- Confirmed false starts with Referee
- Recorded order of finish (sweeps) as discussed with Referee
- Retested starting equipment during the meet when appropriate (e.g., when changing ends, etc.)
- Demonstrated understanding of the duties of the Starter as defined by the rule book
- Interacted appropriately with the Timing System Operator and/or the Chief Timer
- Interacted appropriately with the Referee, coaches, swimmers, and others
- Kept attention focused on the meet and the Referee

SECTION 3: POST-MEET

- Submitted signed heat sheets to meet office
- Attended de-briefings (with mentor, meet referee, evaluators, others as appropriate)



SECTION 4: EVALUATORS' ASSESSMENT – AREAS OF EXCEPTIONAL PERFORMANCE AND/OR AREAS REQUIRING FURTHER DEVELOPMENT

RECOMMENDATION:

Evaluator(s): (1) _____ (2) _____

Signature(s): (1) _____ (2) _____

Date: _____

I have read and discussed this assessment with members of the assessment team.

Starter (Evaluation Candidate) Comments:

Signature: _____

Date: _____