



Position Title: SwimSkills Manager & Assistant Coach

Location: Kamloops, BC

Salary: Full-Time (\$52,000-\$68,000)

Position Overview:

Kamloops Classic Swimming is seeking a dedicated and organized individual to manage our SwimSkills Learn-to-Swim program and support early-stage athlete development. This dual-role position is focused on overseeing lesson operations and coaching beginner-level competitive groups.

Kamloops Classic Swimming is a not-for-profit swim club that provides competitive and introduction to competitive swim programs in Kamloops. The club is governed by a volunteer board of directors and managed by the Head Coach.

KCS operates out of The Canada Games Aquatic Center. This position reports to the Head Coach.

Responsibilities:

SwimSkills Program Management

- Coordinate the SwimSkills program schedule and seasonal calendar.
- Hire, train, and supervise instructors.
- Manage registration, group placements, and waitlists.
- Maintain direct communication with families regarding schedules, swimmer progress, and program information.
- Ensure program quality and consistency across all levels.
- Liaise with schools and community partners to promote SwimSkills and grow participation.

Coaching (Development Groups)

- Coach assigned entry-level swim groups under the guidance of the Head Coach.
- Support the transition of swimmers from SwimSkills into competitive programming.
- Attend meets and support swimmers during competition when appropriate.
- Other duties as required

Qualifications:

- Previous experience managing swim lesson programs or similar aquatic services.
- NCCP Swim Instructor certification or higher.
- Strong communication, organizational, and leadership skills.
- Ability to work independently and collaboratively within a coaching team.

Requirements:

- Criminal Record Check (upon offer)
- NCCP certification or willingness to complete required training

How to Apply:

Please submit your resume and a short cover letter to Headcoach@swimkamloops.com with the subject line: "**Job Application – SwimSkills Manager & Coach**"

Qualified candidates may be considered for other job openings in the future.

We thank all applicants for their interest however, only those selected for interviews will be contacted.

SwimKamloops.com



Kamloops Classic Swimming

132-910 McGill Rd.

Kamloops, BC V2C 6N6
