



Requirements for a Class II Time Trial

A Class II Time Trial is for swimmer(s) attempting to achieve a time which may qualify the swimmer(s) for entry into future meets. Class II Time Trials may be conducted on a less stringent basis than sanctioned meets. For example, several swimmers may swim at the same time, they need not be doing the same event or swimming the same stroke; they need not be the same sex, and two timekeepers per lane are sufficient. No Provincial or National records will be recognized from a Class II Time Trial.

Sanction applications for time trials are completed in the same manner as swim meets via Swimming Canada’s REMS and must be submitted no less than 3 business days prior to the start of the time trial.

A time trial that will involve more than one club and have more than 49 swimmers shall be viewed as a swim meet, and thus, subject to the Swim BC Competition Surcharge of \$5.00 per swimmer. A time trial that involves only one club can have as many swimmers as the club wishes, and it is still considered a time trial, i.e., no Competition Surcharge will be levied.

A Class II Time Trial may only be conducted in one session (multiple sessions are not allowed). Awards are not to be presented at a time trial.

A time trial information package, in an editable format (MS Word, Pages, RTF, etc.; not PDF) must be submitted in the sanction application, noting the following:

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1. **Name of the Meet**

 2. **Date of the Meet**

 3. **Sanctioned by Swim BC** *Required Meet Information statement:* Sanctioned by Swim BC as a Class II Time Trial
Note: Swim BC will add sanction number once approved

 4. **Land Acknowledgement** *Required Meet Information statement:* [Club Name] would like to acknowledge that the land on which we gather is the traditional, ancestral, unceded territory of the [insert].

 5. **Safe Sport**
 - Required Meet Information statement:* All interactions between an athlete and an individual who is in a position of trust should normally, and wherever possible, be in an environment or space that is both “open” and “observable” to others.
 - Required Meet Information statement:* Deck changes are explicitly prohibited.
 - Action Required and Meet Information statement:* All organizing committees must either allocate adult only washrooms (volunteers, coaches, officials) and swimmer only washrooms, or indicate that this configuration is not available due to facility constraints. Every effort must be made to allocate separate washrooms.*Note: Applicable signage is available on the Swim BC website ([link](#))*

 6. **Location**
 - Name of the pool
 - Address of the pool

 7. **Session Timelines**
 - Publish starting times
 - Warm-up times for each session

 8. **Meet Manager**
 - Name of Meet Manager
 - Email of Meet Manager



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9. **Meet Referee** Name of Meet Referee
Note: This must be the name of the official who will be on deck during the Time Trial
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10. **Eligibility** *Required Meet Information statement:* all swimmers are required to be registered with Swim BC or other World Aquatics affiliated organizations.
 If there is more than one club, list all invited clubs
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11. **Entries** State the maximum number of entries permitted
 Required Meet Information statement: Entries must be submitted through the Swimming Canada online system
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12. **Entry Fees** State fees (if applicable)
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13. **Entry Deadline** State date and time entries are to close
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14. **Meet Rules**
- Required Meet Information statement:* This meet will be conducted under Swimming Canada rules and regulations.
 - Required Meet Information statement:* Swim BC warm-up procedures will be in effect and will be monitored by safety marshals.
Document must be added to the meet information package ([Page 1](#) | [Page 2](#))
 - Required Meet Information statement:* All swimmers are permitted to race with the swimwear of their choosing at all competitions sanctioned by Swim BC. It is not required to declare the choice of swimwear to the Referee if the fabric of the swimwear is a permeable open mesh textile and would not reasonably be seen to create a technical advantage in terms of speed, buoyancy, or endurance.
 - Required Meet Information statement:* No Provincial or National records will be recognized from this Time Trial.
 - Required Meet Information statement:* This competition can provide the following accommodations for swimmers who are D/deaf or Hard of hearing:
 1. Non-verbal instruction provided by a *support person
 2. Hand signals given by the starter/referee
 3. An external strobe light* Note that the support person must show a status of “Registered” as support staff in the Swimming Canada registration system.
 - Required Meet Information statement:* In order to minimize risk, all photographs and video taken at Swimming Canada/Swim BC sanctioned competitions, whether taken by a professional photographer or videographer, spectator, team support staff or any other participant, must observe generally accepted standards of decency. Under no circumstances are cameras or other recording devices allowed in the area immediately behind the starting blocks during practice or competition starts, or in locker rooms, bathrooms, or any other dressing area.
Note: The full details on the Swim BC Event Photography and Video Policy can be found [here](#)
 - Action Required and Meet Information statement:* During events only one (1) swimmer per lane is permitted.
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15. **Diving Rules**

- One** of the following statements must be included in meet information (when competitions are double-ended, more than one of the below may be included to distinguish between ends):
- Starts will be conducted from Starting Platforms (blocks) as per World Aquatics II.4.1 and II.16.1.4 (from both ends or from deep end only); and/or
 - Starts will be conducted from the Deck or Bulkhead as per Canadian Facility Rule II.C4.1.1 and II.C16.1.4.1 (from both ends or from _____ end); and/or
 - In-water starts will be conducted as per Canadian Facility Rule II.C4.1.1 and II.C16.1.4.1 (from both ends or from _____ end).

16. **Event List**

- List events that will be run in this Time Trial
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