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| Sanctioned by Swim BC: | # |
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| [Club Name] would like to acknowledge that the land on which we gather is the traditional, ancestral, unceded territory of the [insert]. |
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| **Location:** | Name of Facility |
| Address of Facility |
|  |
| **Pool Set Up:** | * SCM or LCM
* # lanes, length of pool
* timing system?
* Warm-up area?
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|  |  |
| **Meet Manager:** | Name | Email Address |
|  |  |
| **Meet Referee:** | Name |
|  |
| **Meet Format:** | * Timed finals?
* Heats/finals?
* Age groups?
* Relay age groups will be: XXXXXXXX
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|  |  |
| **Session Times:** | **Session #** | **Day** | **Prelims / Finals** | **Warm Up** | **Start** | **Finish** |
| 1 | Saturday | Prelims | 8:00am – 8:50am | 9:00am | 1:00pm |
| 2 | Saturday | Finals | 5:00pm – 5:50pm | 5:00pm | 7:30pm |
| 3 | Sunday | Timed Finals | 8:00am – 8:50am | 9:00am | 1:00pm |
|  |  |  |  |  |  |  |
| **Eligibility:** | All swimmers are required to be registered with Swim BC, Swimming Canada or other World Aquatics affiliated organizations. |
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| **Max Number of Participants:** | The meet will be limited to XXX swimmers; the team entering the XXXth swimmer will be accepted. (Or the meet will be limited to XXXX number of individual entries) |
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| **Entries:** | How many entries/swimmers allowed?Include any other entry rules (i.e., limits on # of event/swimmer per session) |
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| **Entry Deadline:** | Deadline for upload of entries to the SNC meet listings website is **XXXXX by 9:00pm** |
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| **Deck Entries:** | Deck entries will or will not be allowed. If yes, include: Deck entries for swimmers not already in the meet must be accompanied by proof of current registration, including name spelling as it appears in SNC registration system, date of birth, and SNC registration number. |
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| **Entry Fees:** | Individual Entry Fees: | $XX.XX |
| Relay Entry Fees: | $XX.XX |
| Swim BC Competition Surcharge:  | $5.00 |
| Deck Entry Fees (if applicable): |  |
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| **Safe Sport:** | All interactions between an athlete and an individual who is in a position of trust should normally, and wherever possible, be in an environment or space that is both “open” and “observable” to others.Deck changes are explicitly prohibited.*Will there be adult only washrooms allocated or is this configuration not available?* |
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| **Meet Rules:** | 1. This meet will be conducted under Swimming Canada rules and regulations.
2. *Pool Depth/Starting Position Statement from Swimming Canada required - here*
3. Swim BC warm-up safety procedures will be in effect and will be monitored by safety marshals.
4. All swimmers are permitted to race with the swimwear of their choosing at all competitions sanctioned by Swim BC. It is not required to declare the choice of swimwear to the Referee if the fabric of the swimwear is a permeable open mesh textile and would not reasonably be seen to create a technical advantage in terms of speed, buoyancy, or endurance.
5. This competition can provide the following accommodations for swimmers who are D/deaf or Hard of hearing:
	* Non-verbal instruction provided by a \*support person
	* Hand signals given by the starter/referee
	* An external strobe light

\* Note that the support person must show a status of “Registered” as support staff in the Swimming Canada registration system.Clubs must contact Meet Management by the Entry Deadline of the need for accommodations. 1. In order to minimize risk, all photographs and video taken at Swimming Canada/Swim BC sanctioned competitions, whether taken by a professional photographer or videographer, spectator, team support staff or any other participant, must observe generally accepted standards of decency. Under no circumstances are cameras or other recording devices allowed in the area immediately behind the starting blocks during practice or competition starts, or in locker rooms, bathrooms, or any other dressing area*.*
2. During events only one (1) swimmer per lane is permitted.
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| **Special Meet Rules:** | Anything out of the ordinary (different scoring systems, prize allocations, seeding methods, how distance events will be run, any events have limits on the number of entries) |
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| **Scratches:** | **Scratches received prior (*DATE)* will not incur Meet Fees.** 1. There is no scratch penalty for no-shows, step downs and unexcused and/or incomplete swims during prelims and/or time finals.
2. The following rules apply for all finalists (A and B) plus alternates as listed on the official posting of prelims results.
	1. For all final sessions, no-shows, step downs and unexcused incomplete swims will be considered “late scratches” and subject to the late scratch penalty of $20. Fines are to be paid immediately. The swimmer and/or relay swimmers in question shall not swim subsequent events until the fine is paid.
	2. For finals, the scratch deadline will be 30 minutes following the completion of the preliminary events (excluding time final events).
	3. For finals, email scratches will not be accepted.
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| **Scoring:** | Team Scoring:Individual Scoring:(Maybe none?) |
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| **Awards:** | What awards will be given out and how will they be determined? |

**Event List**

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| **Session #X** |
| **Warm Up: 8:00am Start: 9:00am** |
| **Female Event Number** | **Description** | **Male Event Number** |
| 1 |  | 2 |
| 3 |  | 4 |
| 5 |  | 6 |
| 7 |  | 8 |
| 9 |  | 10 |
|  |
| **Session #X** |
| **Warm Up: 4:00pm Start: 5:00pm** |
| **Female Event Number** | **Description** | **Male Event Number** |
| 11 |  | 12 |
| 13 |  | 14 |
| 15 |  | 16 |
| 17 |  | 18 |
| 19 |  | 20 |



