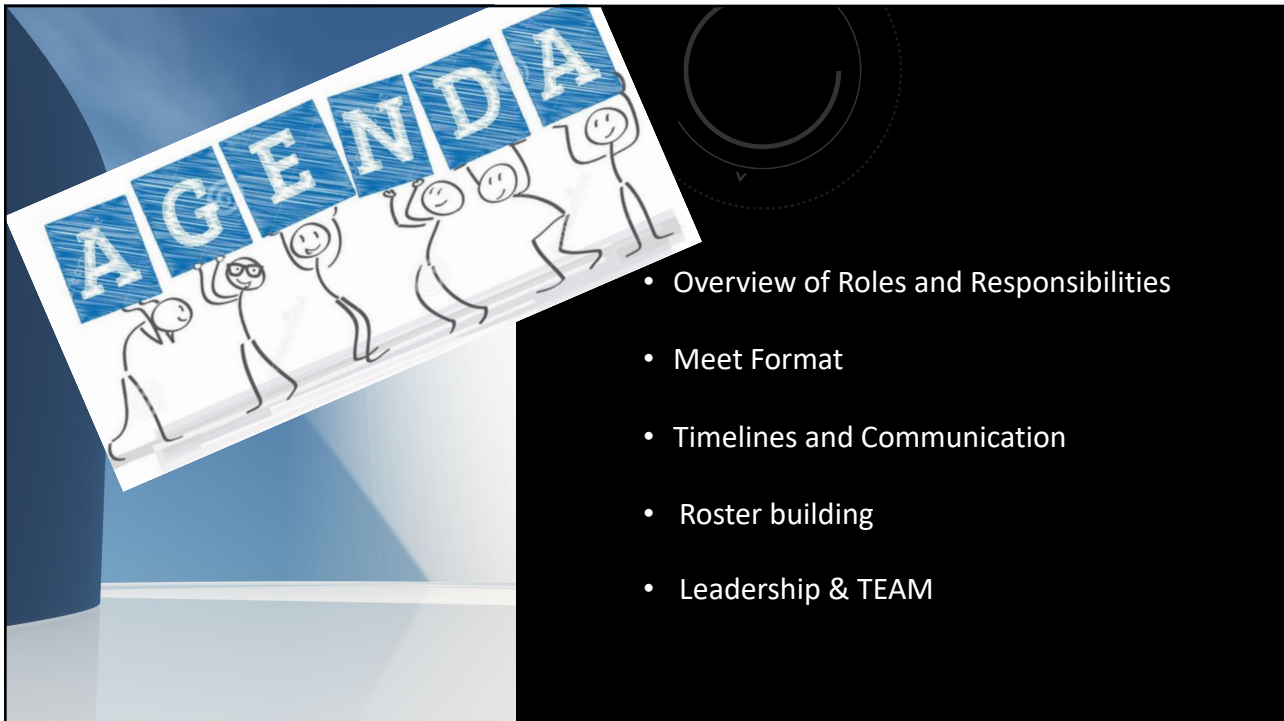





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- Overview of Roles and Responsibilities
- Meet Format
- Timelines and Communication
- Roster building
- Leadership & TEAM

2




**SWIMMING CANADA NATATION**


SWIMMING CANADA NATIONAL MEET REFEREE  
ROLE AND RESPONSIBILITIES

## ROLES AND RESPONSIBILITIES

- Ensure the consistency, fairness and quality of officiating is maintained throughout the meet
- Technical delivery of the competition
- Support, lead, guide and mentor the officiating team




**THE MEET REFEREE**



**ROLE OF THE MEET REFEREE**

3




**SWIMMING CANADA NATATION**


SWIMMING CANADA NATIONAL MEET REFEREE  
ROLE AND RESPONSIBILITIES

## SKILL SET

- Level IV or V Referee
- Organization and Planning
- Technical Knowledge and Mastery of positions
- Intangibles: Leadership and Style



**THE MEET REFEREE**



**ROLE OF THE MEET REFEREE**

4


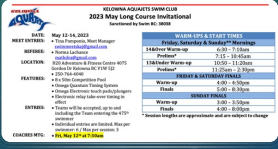
# MEET FORMAT


WHEN IS IT NECESSARY?

TIME FINALS

MULTI DAY COMPETITIONS

PRELIMS AND FINALS



## SWIMMING CHAMPIONSHIPS

## CHAMPIONNATS NATATION

VICTORIA, BC · 2020

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# BEFORE THE MEET (6- 8 WEEKS)



- Participate on the Meet Organizing Committee and provide advice and assistance to ensure that the meet adheres to the rules of swimming.
- Assist in preparation of the meet package for sanctioning (to ensure accuracy, adherence to the rules, feasibility of events and length of meet, etc.).

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## BEFORE THE MEET (4 WEEKS)

	Jan 26		Jan 27	
	PRELIMS	FINALS	PRELIMS	FINALS
Referee	Sandy McDonald Rob Smith	Sandy McDonald Rob Smith	Chris Cameron Scott Flowers	Chris Cameron Scott Flowers
Starter	Peter Borszcz Jennifer Flowers	Peter Borszcz Jennifer Flowers	Ian Johnstone Tara Walters	Ian Johnstone Tara Walters
Stroke	Anne Benn Lesli Meyer Ian Johnstone Grant Donnelly Garry Bibby-Fox Tanya Pohoika Scott Flowers	Anne Benn Jill Friend Ian Johnstone Robert Kee Johnny Pauletto Ian Murray Scott Flowers	Brian Horan Lesli Meyer Garry Bibby-Fox Rob Smith Angela Powley Doreen Loewy Peter Borszcz	Brian Horan Ian Murray Garry Bibby-Fox Jill Friend Robyn Butler Carl Jesson Peter Borszcz

- SEND OUT REQUEST FOR SENIOR OFFICIALS
  - Online form or otherwise with specific deadlines to respond
  - Send a draft roster after the deadline to confirm availability/experience
  - Coordinate with Officials chair for other positions (IT, JoS, Admin Desk, Timers, etc.)

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## BEFORE THE MEET (2 WEEKS)

2024 CANADIAN SWIMMING CHAMPIONSHIPS  
JULY 24 – 29 2024  
BRIEFING SENIOR OFFICIALS

Senior Briefing will take place at 7:45 am and at 4:15 pm and should not exceed 20 min.  
Attendees: Commission, Referees, Starters, Judges of Stroke, CIT's, CIE, Meet Manager (when available).  
General Briefing will begin at 8:15 am for prelims and 4:45 pm for finals.

- 1) Welcome
  - Introduce Senior Officials for the session.
  - This is a selection meet for 2024 FIGU Games and select Junior Teams
  - Events – as per Start List.
  - Gather outside of Leadership room at 9:20 (5:20 pm for finals) to be on deck at 9:25 (5:25 for finals)
  - Sessions start at 9:30 am for heats and 5:30 pm for finals. For the end of the sessions, wait for the announcer to thank everyone then you can blow your long whistle.
  - Jeff and/or Sandra will review the information pertaining to the day's events but will not brief during the General Briefing. That will be done by the referees.
- 2) Review the role of the Commission
  - Ensure the procedures and rules are applied consistently from session to session.
  - The Commission is there to assist the referee in all matters not specifically covered under the rules.
  - Any questions from coaches about the current session should be referred to the Referee, the Commission is not to intervene unless the Referee needs assistance.
  - The Commission will discuss potential protests with the referee and other parties and will offer advice but shall not function as the Jury of Appeal if one is needed.
  - Formal evaluations for Referees and Starters at this meet will be done by Maggie Middleton
- 3) Meet Review
  - Senior seeded in heats, A & B (based on sufficient entries) Finals in 10 lanes, A Final only in stroke 50s, with a maximum of 4 foreign athletes including alternates and swim as exhibition.
  - When signing results, be aware of the alternates for potential swim-offs
  - Keep in mind that swimmers with B (qualifying bonus) may still swim in finals
  - All swim-offs are to be run by the end of the session in which they occurred
- 4) Review Session
  - Review any issue as needed with Meet Director/Manager.
  - Meet start lists have been properly signed.

- Work with MM to edit Technical Bulletin/presentation
- General Briefing notes
- Senior Briefing notes
- List of Para athletes with exception codes

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## DURING THE MEET



- Attend all sessions and briefings of the meet
- Attend Coach and/or Technical Meeting(s) to ensure coaches are briefed on any changes to meet package or meet schedule, start and scratch procedures, and any other special procedures or variances that have been required that differ from the sanctioned meet package.
- Work with Session Referee(s) to ensure warm-up sessions are coordinated, lanes and times designated, and Safety Marshalls are briefed.

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## DURING THE MEET

- Meet with Session Referee(s) to review meet requirements and procedures so as to help ensure fair and consistent application of rules and procedures throughout the meet.
- These requirements and procedures may include:
  - officials briefings
  - deck entry and scratch procedures
  - rule interpretations
  - start procedures, swimovers, timing of session
  - use of announcer, awards
  - pace and rhythm
  - handling of infractions, handling of protests, debriefings
  - sign-off procedures, deck flow
- Problems encountered in previous sessions should also be reviewed

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## DURING THE MEET



- Be available to fill in for the Session Referee or other positions when necessary.
- Provide advice and assistance to the Session Referee (serving as a resource, or someone to bounce ideas off when requested) with regard to appeals and/or any other problems and issues that arise over the course of the meet.
- In the event of a Jury of Appeal, the Meet Referee assists the Meet Manager in the selection of jury members but is not on the jury
- Mentor and/or evaluate Referees and Starters (if requested)

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## AFTER THE MEET

- Provide feedback to the Meet Director/Manager/Meet Organizing Committee (as required) regarding any issues encountered during the meet.
- Forward any opportunities for improvement to the Officials Advisory Committee or Regional Officials Director (depending on the level of meet)

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# ROSTER BUILDING IN ORDER OF PRIORITY

- Run the meet – ensure you have qualified people in appropriate positions
- Ensure the next meet runs - Support developing officials by either facilitating informal or formal evaluations and/or experience on deck
- Give all officials a variety of experiences to deepen their knowledge on deck and keep them engaged
- Surround yourself with folks you enjoy working with and who enjoy working with each other



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A collage of three photographs. The top-left photo shows a group of seven people in red polo shirts standing in a hallway. The top-right photo shows a larger group of about ten people in red shirts standing in front of a 'TORONTO PAN AM SPORTS CENTRE' backdrop with 'speedo' logos. The bottom photo shows five women in red shirts standing together in front of a swimming pool.

THANK YOU!!!

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