



## **WLBF: Lead Development Coach (Juniors + Fundamentals)**

Part-time | September–June

We're hiring a passionate, organized, and committed coach to join our team in a leadership capacity. You'll lead our Novice, Super Novice, and Junior groups, supporting the development of both swimmers and junior staff. This is a great fit for someone who thrives in technical coaching, long-term development, and staff mentorship.

### **About the Club**

Williams Lake Blue Fins is a non-profit organization located in Williams Lake, BC. We are passionate about providing and promoting positive swimming and leadership opportunities for youth. Our club is made up of about 100 swimmers, their parents/guardians and a coaching staff of 5 to create a thriving supportive community.

The Williams Lake Blue Fins office is located on the unceded and traditional territory of the Secwepemc First Nations.

### **About the Role**

This role has a strong foundation already in place — we've built a development program with structure, systems, and resources to support you. We have years' worth of season plans and practice sets, which will be available to help guide your transition. We're looking for someone who's excited to take what's working and make it even better — building on the strengths of our current program while bringing your own ideas and energy to the table.

You'll lead coaching for our Novice, Super Novice, and Junior groups, working with a team of assistant coaches you'll help mentor and develop. You'll also assist with our senior/competitive group a few times per week and support the Head Coach at swim meets and with club-wide initiatives.

This position offers a mix of on-deck leadership, collaborative coaching, practice writing, and light administrative duties. It's a unique opportunity for a coach who wants to contribute meaningfully to the success of a growing, well-supported club and develop toward an assistant head coach position.

### **Weekly Coaching (~12 hrs/week)**

- Lead practices for Novice, Super Novice, and Junior groups (Mon–Thurs)
- Assist with Senior/Competitive groups (Mon, Wed, Sat)

### **Weekly Admin (~4 hrs/week)**

- Season and practice planning (in collaboration with the Head Coach)
- Attendance and swimmer progress tracking (including test sets and sticker charts)
- Writing report cards alongside lane coaches for Novice and Super Novice
- Group-based awards and engagement (e.g., Swimmer of the Month)



## **WLBF: Lead Development Coach (Juniors + Fundamentals)**

Part-time | September–June

- Basic parent communication
- Maintaining club records
- Contribute content to team social media (e.g., photos, highlights)

### **Swim Meet Support (~1/month)**

- Assist with entries, warm-up leadership, and weekend coaching
- Help compile results and stories for social media and press releases
- Most meets are Fri–Sun single sessions (~4–6 hours), with 2–3 longer events per season (heats & finals)

### **Skills & Qualifications**

- Coaching experience with swimmers ages 6–12
- NCCP 101 (completed or in progress); 201 considered an asset
- Strong communicator and team collaborator
- Organized, dependable, and invested in swimmer development
- Positive coaching philosophy
- Ability to create and build connections with youth
- Able to commit to the full season: Mon–Thurs PM + Sat AM, plus travel to swim meets

### **Compensation**

This is a part-time leadership role with consistent weekly hours, paid administrative time, and additional paid meet support to help build quality and sustainability across the program.

The salary range for this position is \$21 to \$25 per hour, commiserate with skills and experience, scheduled from September to June (season). A per diem and all hotel/travel expenses are covered for swim meets.

### **Application**

To explore this opportunity, please submit a cover letter and resume by to the attention of:

Amanda Nemeth  
WLBF Head Coach  
amanda@wlbluefins.ca

We thank all applicants who apply, but only those candidates selected for an interview will be contacted. Successful applicants will be subject to a criminal record check. This position will remain open until filled.

The WLBF is committed to creating an inclusive and diverse work environment and is proud to be an equal opportunity employer.