



Masters Meet - Online Entry System

Step One (Swimmer Registration):

Please make sure the following registration items are completed before proceeding:

- Confirmation of Account Information
- Acknowledgement and Assumption of Risk Form Signed
- Consent messages answered

If you have not completed your swimmer registration, please contact your club registrar or Sam Thoms (sam.thoms@swimbc.ca) for your username and password.

Use this website to access your swimmer registration: <https://registration.swimming.ca/login.aspx>

Step Two (Link to Entry Page):

Links for all Swim BC sanctioned Masters' Meets online entry systems can be found on the Swim BC website: <https://swimbc.ca/swimmers/masters-swimmers/>

For meets outside the province, follow the link provided in the meet package to access the online entry system.

Log into the system with your Registration Username and Password

Note: If you cannot locate this information, click *Forget Username/Password*, or send an email to support@swimming.ca. Please include your full name and club in this email.

Once logged in, you will be brought to the Entries Summary Screen

First Name	Last Name	Gender	DOB	Age	Club	Online Entries
Race Again	Test	Male	1979-01-01	40	SMCTSTAFF	0

If more than one swimmer is associated with the account (same email address), they will appear individually on the Entries Summary Screen (see below).

First Name	Last Name	Gender	DOB	Age	Club	Online Entries	Preview	Submit	Last Entry
Risk	Lastname_001	Male	1980-01-01	35	SMCTSTAFF	0 Entries	Preview	Submit Entries	
SRC	Test Swimmer	Female	2000-01-01	21	SMCTSTAFF	0 Entries	Preview	Submit Entries	



Step Three (Choosing Entries):

To begin your entries, click the [Online Entries column](#) (0 entries will be displayed the first time you log in), all meet events will appear in the order as per the meet package.

Event	Age Group	Faster than	Slower than	Bonus	Entry Time	Best Time(S)	Best Time(L)
<input type="checkbox"/> 50 Butterfly	18 - 24			<input type="checkbox"/>			
<input checked="" type="checkbox"/> 50 Backstroke	18 - 24			<input type="checkbox"/>			
<input type="checkbox"/> 50 Breaststroke	18 - 24			<input type="checkbox"/>			
<input checked="" type="checkbox"/> 50 Freestyle	18 - 24			<input type="checkbox"/>			
<input type="checkbox"/> 100 Individual Me...	18 - 24			<input type="checkbox"/>			

Select the event(s) that you will be swimming by checking the box next to it.

Event	Age Group
<input type="checkbox"/> 50 Butterfly	18 - 24
<input checked="" type="checkbox"/> 50 Backstroke	18 - 24
<input type="checkbox"/> 50 Breaststroke	18 - 24
<input checked="" type="checkbox"/> 50 Freestyle	18 - 24
<input type="checkbox"/> 100 Individual Me...	18 - 24

Type in your time (e.g. for a time of 2:45.00 you can type 02:450 or 24500 – the system will put it in the correct format).

Event	Age Group	Faster than	Slower than	Bonus	Entry Time
<input type="checkbox"/> 50 Butterfly	18 - 24			<input type="checkbox"/>	
<input checked="" type="checkbox"/> 50 Backstroke	18 - 24			<input type="checkbox"/>	00:50.00
<input type="checkbox"/> 50 Breaststroke	18 - 24			<input type="checkbox"/>	
<input checked="" type="checkbox"/> 50 Freestyle	18 - 24			<input type="checkbox"/>	00:45.00
<input type="checkbox"/> 100 Individual Me...	18 - 24			<input type="checkbox"/>	

Repeat for all events that you would like to swim at the meet

Once all your events have been entered click [Save and Close](#).

The number of events that you have selected will now appear under the [Online Entries](#) column

Online Entries - Speedo #RaceAgain Challenge Masters_maitres nageurs - Intro (#35521)

[Preview Entries](#) [Submit entries](#)

Your entries have not been submitted yet. Please review and use the submit button to complete your entries.

First Name	Last Name	Gender	DOB	Age	Club	Online Entries
Erica	Newman	Female	1994-05-17	26	SNCSTAFF	2 Entries

Click [Preview Entries](#) to preview your events and entry times.

Step Four (Submitting Entries):

Click [Submit Entries](#) to submit your events to the Meet Entries Coordinator

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Your entries have not been submitted yet. Please review and use the submit button to complete your entries.

First Name	Last Name	Gender	DOB	Age	Club	Online Entries
Erica	Newman	Female	1994-05-17	26	SNCSTAFF	2 Entries



Once submitted you will see the following messages:

Online Entries - Speedo #RaceAgain Challenge Masters_maitres nageurs - Intro (#35521)

Entries successfully submitted to Meet Manager

Preview Entries Submit entries

Last Entry : Version - 1 Status - Pending Uploaded On - 01-05-2021 10:13 AM

First Name	Last Name	Gender	DOB	Age	Club	Online Entries
Erica	Newman	Female	1994-05-17	26	SNCSTAFF	2 Entries

Online Entries - Speedo #RaceAgain Challenge Masters_maitres nageurs - Intro (#35521)

Entries successfully submitted to Meet Manager

First Name	Last Name	Gender	DOB	Age	Club	Online Entries	Preview	Submit	Last Entry
Rick	Loucks_SBI	Male	1986-01-01	35	SNCSTAFF	1 Entries	Preview	Submit Entries	Version - 3 Removed
SNC	Test Swimmer	Female	2000-01-01	21	SNCSTAFF	1 Entries	Preview	Submit Entries	

You will be able to see the version and status of your entries as well as the date and time it was submitted to the Meet Entries Coordinator.

Step Five (Approval of Entries and Payment Information):

The Meet Entries Coordinator must review and approve all entries, once entries have been approved the status will switch from “Pending” to “Approved”

Online Entries - Speedo #RaceAgain Challenge Masters_maitres nageurs - Intro (#35521)

Entries successfully submitted to Meet Manager

Preview Entries Submit entries

Last Entry : Version - 1 Status - Pending Uploaded On - 01-05-2021 10:13 AM

First Name	Last Name	Gender	DOB	Age	Club	Online Entries
Erica	Newman	Female	1994-05-17	26	SNCSTAFF	Approved

Online Entries - Speedo #RaceAgain Challenge Masters_maitres nageurs - Intro (#35521)

First Name	Last Name	Gender	DOB	Age	Club	Online Entries	Preview	Submit	Last Entry
Rick	Loucks_SBI	Male	1986-01-01	35	SNCSTAFF	1 Entries	Preview	Submit Entries	Version - 3 Removed
SNC	Test Swimmer	Female	2000-01-01	21	SNCSTAFF	1 Entries	Preview	Submit Entries	Version - 2 Pending

Following submitting of meet entries, you will receive an email indicating that the meet entries have been received by the Meet Entries Coordinator.

Next, you will receive an email when Meet Entries Coordinator approves the entry.

Jocelyn Jay <jjay@swimming.ca> Erica Newman: Swimming Canada Events - Entries -

Entry Approved: Speedo #RaceAgain Challenge Masters_maitres nageurs - Intro

SWIMMING CANADA NATATION

Meet Entries Approved

Hello Erica Newman,

Your entries for the Speedo #RaceAgain Challenge Masters_maitres nageurs - Intro meet have been approved by the meet management.

In that email, there will be information will appear at the bottom of the email with a link to pay the invoice via PayPal. Swimmers will not be considered confirmed for the meet until Meet Fees have been paid.

Invoice Details

Speedo #RaceAgain Challenge Masters_maitres nageurs - Intro - #35533
SNCSTAFF

Fee	Quantity	Fee/Qty	Tax Collected	Amount
Entry Fee	2	\$0.00	\$0.00	\$0.00
Surcharge	1	\$10.00	\$0.00	\$10.00
TOTAL :				\$10.00

[CLICK HERE TO PAY](#)